

COMMISSIONER OF SECURITIES & INSURANCE

MONICA J. LINDEEN
COMMISSIONER



OFFICE OF THE MONTANA
STATE AUDITOR

TO: Foreign Surplus Lines Insurer Addressed

FROM: Steve Matthews, Chief Examiner
Montana Insurance Department
840 Helena Avenue, Helena, MT 59601

SUBJECT: Continuation of Eligibility in Montana

DATE: January 1, 2013

In order to remain an eligible surplus lines insurer in the state of Montana, the following must be submitted by **April 1**. If the due date falls on a weekend or holiday, the deadline will be extended to the next business day.

1. Montana no longer requires the filing of printed annual statements and NAIC supplements from foreign insurers if a hard copy is filed with the state of domicile and the NAIC, and if filed electronically with the NAIC. The Signed Jurat Page must be filed in lieu of annual statement filing. Facsimile signatures or reproductions of original signatures may be used. In the event that any financial data is refiled or amended, a newly completed Jurat page is required.
2. Current Certificate of Compliance from domiciliary state.
3. Annual premium by producer report. **Due April 1, the calendar year 2012 Annual Premium by Producer report must be provided in an electronic Excel spreadsheet, on a disk. The information must be reported with a sortable column for each of the following:**
 - Policyholder Name
 - Policyholder Address
 - Policy Number
 - Insurance Agency
 - Individual Agent
 - Premium Amount
 - Effective Date of Policy
4. 2005 legislation requires the Montana Medical Malpractice Professional Liability Experience Report from all insurers writing medical malpractice professional liability insurance in Montana [Section 33-23-310, MCA]. **Due April 1. Form attached.**

Submissions and related correspondence should be directed to Tim Morris, Examinations Bureau.

